# **High Tech for a Sustainable Future Letter of External Party Commitment template**

November 2021

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1. External party commitment template

*Submit 1 commitment letter per co-funding (in-cash or in-kind) from each external partner. Save all external commitment letters in one combined PDF document.*

*Please format the letter on official paper from the external party.*

*Make sure the letter is signed by the appropriate (mandated) person.*

*You are free to adjust the letter, but keep the highlighted information.*

**Date:**  ………

**Subject:** Letter of external party commitment for the 4TU HTSF programme [programme title]

Dear 4TU research committee,

As [Job Title] of [Name External Party] I would like to express support for the application of [programme title] for the 4TU ‘*High tech for a sustainable future’* 2021 call.

[Name External party] is happy to contribute [in-cash/in-kind/in-cash and in-kind] to this programme, because [Insert motivation].

With this letter, [Name External Party] commits to contribute a total co-funding of [€….]. The in-cash contribution will be provided to [faculty/university] in [one/multiple] payment(s) pending the positive outcome of the application. The in-kind contribution is build-up as follows:

[Insert description of in-kind co-funding]

Sincerely,

*[Signature]*

………………………..

[Name, Job Title, Name External Party]